



**REQUEST FOR TENDER**

HVAC System for Gymnasium  
Swift Current Campus

Release Date: October 18, 2017

Closing Date: October 31, 2017

Closing Time: 12 PM, CST

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## **REQUEST FOR TENDER HVAC System for Gymnasium – Swift Current GREAT PLAINS COLLEGE**

### **SUMMARY**

Great Plains College – Swift Current Campus is located at 129 2<sup>nd</sup> Ave. NE in Swift Current.

### **PURPOSE, DESCRIPTION & OBJECTIVES**

#### **Purpose**

Great Plains College is accepting proposals to install a heating and air conditioning system for the gymnasium. Work will include all preparation of the site for installation, labor and materials for an appropriate sized HVAC system on the roof of the gymnasium and clean up following completion of the project.

#### **Description**

Please prepare the tender as follows:

- 1) Prepare tenders for preparation of site and installation of HVAC system.
- 2) Tender will include removal of debris from college property.
- 1) Walk-throughs can be arranged by contacting Mark Andreas, Facilities Coordinator (info. below).
- 2) Bidders are expected to take measurements for calculations and to inspect the site to understand the requirements of the job.

### **BUDGET**

The tender should include all costs for the job, including materials, taxes, labor, travel, freight, etc.

### **TIMELINES**

October 31, 2017 – Invitation to Tender closes  
November, 6, 2017 – Bidders notified of decision  
November 13, 2017 – Work begins after this date  
December 15, 2017 – Work is completed

## QUALIFICATIONS

- Provide current reference information for two previous or current clients.
- Describe your firm's capacity and qualifications to complete the work in the timelines provided.
- Provide terms and conditions.

## SELECTION PROCESS

The proposals will be reviewed by a committee of college staff. A scoring system will be used in accordance with the proposal components listed above. The proposal with the lowest bid will not necessarily be selected. Great Plains College retains the right to accept or reject any or all of the proposals received or negotiate with any bidder.

## INQUIRIES AND PROPOSAL SUBMISSION

Inquiries concerning terms of this request for tender shall be directed to:

Mark Andreas, Facilities Coordinator, Swift Current  
Great Plains College  
129 2<sup>nd</sup> Ave. N.E.  
Swift Current, SK S9H 2C6

Direct: 306-741-7593

Email: [marka@greatplainscollege.ca](mailto:marka@greatplainscollege.ca)

Proposal submissions will be accepted until 12 PM on October 31, 2017. They can be submitted electronically.

All quotes will be evaluated on price, quality, labour standards and organizational impact.