



GOVERNANCE

Great Plains College Board of Governors

CONFLICT OF INTEREST AGREEMENT

This Conflict of Interest Agreement covers interests of a monetary or economic nature as well as personal, corporate or institutional interests which may influence board members' duties and responsibilities on the board of Great Plains College. The Agreement covers instances where there may be a personal benefit or the avoidance of loss or any instances in which there is a personal benefit resulting from information obtained as a board member.

For purposes of this Agreement, Conflict of Interest is defined as:

A situation where a board member's private interests may be incompatible or in conflict with the duties and responsibilities as a Board member, or, a situation where a Board member's affiliation with another organization may be perceived to influence the carrying out of duties and responsibilities as a member of the Board.

- A Board member must not use their membership on the Board for personal or private gain, financial or otherwise.
- Board members must declare conflict of interest and the general nature of the conflict at the earliest opportunity.
- This Agreement shall be reviewed on an annual basis and members shall disclose any change in information or circumstances which may create a real, potential or perceived conflict of interest.

I accept that conflicts of interest may be real – that is, an interest that influences my duties and responsibilities as a Board member; or potential, in that it could influence; or perceived, where there are reasonable grounds to believe there may be a conflict even if, in fact, there is none.

To avoid real, potential or perceived conflict of interest situations, I agree that I will:

- Declare a conflict of interest and the nature of the conflict, at the earliest opportunity to the Board Chair or the Board as a whole,
- Ensure all facts and related information are disclosed on the matter in question, and that the conflict is recorded in the minutes,
- If unsure, whether there is a conflict, raise the potential or perceived conflict with the Board for its assessment and decision.

Where a conflict of interest exists, I agree to:

- Withdraw from a Board or committee meeting while the matter is being discussed and/or voted upon,
- Not attempt in any way before, during or after the meeting to influence the voting; and
- Maintain confidentiality in relation to any decision taken on the matter.

As a Board member of Great Plains College, I understand and accept that if I violate this Agreement in any way, that the Board may exercise one of the following options:

- Issue a verbal or written reprimand,
- Recommend to the Minister that my appointment be rescinded.



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I _____ hereby agree to abide by the Great Plains College Conflict of
(Board Member Name)
Interest Agreement at all times in exercising my responsibilities as a Board member.

Signature of Board Member

Date

Signature of Board Chair

Date