



Business Certificate Instructor (TERM)– Competition #S16-22/23 – Swift Current Campus

Great Plains College is looking for a dynamic and enthusiastic instructor(s) for our Business Certificate program at the Swift Current Campus. The instructor will plan, organize and implement instructional program in a learning environment that guides and encourages learners to develop and fulfil their academic potential.

Start date: August 28, 2023

End date: December 20, 2023

Total Contract Days: 46.00

Course(s):

Organizational Behaviour (ADMN220)

Business Communications (BCOM105)

Applicants are invited to apply in whole or in part of this opportunity.

Qualifications:

The Business Certificate Instructor should bring the following qualifications to this position:

- Four-year Bachelor degree in Commerce or Administration; OR equivalent 4 year Business degree; OR related 4 year degree with major or related experience in specialty area to be taught; OR Business diploma with Education degree with related experience in specialty area to be taught.
- Recent/relevant work experience (2 years in the last 5) in the business environment in the specialty area to be taught.
- Effective communication skills (written and oral).
- Effective interpersonal skills.
- Ability to work as a team member and foster teamwork.
- Effective instructional ability.
- Demonstrated competence and recent experience in the use of the internet, e-mail, MS Office Suite software and ability to learn and adapt to changing technology.
- Demonstrates valuing diversity.

A complete job description and competencies for this position can be found on the Great Plains College [website](#). For additional information, contact Margaret Schafer, Program Coordinator, at 306-778-5450.

Send resume and cover letter, quoting competition #S16-22/23 to: gpchr@greatplainscollege.ca. Applications received prior to 4:00 pm on June 1, 2023 will be reviewed for this competition. We wish to thank all candidates who apply, however only those selected for interviews will be contacted.

The successful applicant will be required to complete a criminal background check that is satisfactory to Great Plains College.