



### **Business Certificate Instructor (TERM) – Competition #39-23/24 – Swift Current Campus**

Great Plains College is looking for a dynamic and enthusiastic instructor(s) for our Business Certificate program at the Swift Current Campus. The instructor will plan, organize and implement instructional programming in a learning environment that guides and encourages learners to develop and fulfil their academic potential.

Start date: August 26, 2024

End date: April 30, 2025

Student Contact Days: 81.50

Total Contract Days: 92.25

#### **Course(s):**

*Business Mathematics (MATH139) 2 Cohorts, Business Communications (BCOM105) 2 Cohorts, Organizational Behaviour (ADMN220) 2 Cohorts, Introduction to Human Resource Management (HR120) 2 Cohorts.*

Applicants are invited to apply in whole or in part of this opportunity.

#### **Qualifications:**

The Business Certificate Instructor should bring the following qualifications to this position:

- Four-year Bachelor degree in Commerce or Administration; OR equivalent 4-year Business degree; OR related 4-year degree with major or related experience in specialty area to be taught; OR Business diploma with Education degree with related experience in specialty area to be taught.
- Recent/relevant work experience (2 years in the last 5) in the business environment in the specialty area to be taught.
- Effective communication skills (written and oral).
- Effective interpersonal skills.
- Ability to work as a team member and foster teamwork.
- Effective instructional ability.
- Demonstrated competence and recent experience in the use of the internet, e-mail, MS Office Suite software and ability to learn and adapt to changing technology.
- Demonstrates valuing diversity.

A complete job description and competencies for this position can be found on the Great Plains College [website](#). For additional information, contact Margaret Schafer, Program Coordinator, at 306-778-5450.

Send resume and cover letter, quoting competition #39-23/24 to: [gpchr@greatplainscollege.ca](mailto:gpchr@greatplainscollege.ca). Applications received prior to 4:00 pm on May 3, 2024 will be reviewed for this competition. We wish to thank all candidates who apply, however only those selected for interviews will be contacted.

***The successful applicant will be required to complete a criminal background check that is satisfactory to Great Plains College.***